



REQUEST FOR QUOTATIONS (RFQ)

Date: 22/10/2026

Ref No.: FY27-0011091532

Supplier/Service Provider:

RFQ launch date:	October 22 nd 2026
Deadline for quotation submission:	October 26 th 2026
Quotation submitted to:	Mobile: +249110204483 Email: Sudan.procurement@Plan-International.org
Purchase Requisition Number	0011091532

Plan international **Sudan** invites you to submit a quote in accordance with the requirement of the request for quotation. Quotes must be received by **Plan International Sudan, Port Sudan Country Office Block No. 4**, in no less than the date stated above for the following items:

#	Description	QTY	UOM	Unit price	Total price	Delivery Date (calendar days)
1	Sony FE 24-70mm F2.8 GM II Lens	01	EA			
2	Lexar 256GB Professional 2000x SDXC Memory Card	04	EA			
3	Sony Battery	04	EA			
4	Sony BC-QZ1 Battery Charger for NP-FZ100	02	EA			
5	ULANZI BP10 35L Hard-shell Camera Backpack	01	EA			
6	SanDisk Extreme Pro 2TB Portable SSD	04	EA			
7	NALACAL Waterproof Camera Bag.	01	EA			
08	JBL Tune 670NC - Adaptive Noise Cancelling with Smart Ambient Wireless On-Ear Headphones, Up to 70H Battery Life with Speed Charge, Lightweight, Comfortable and Foldable Design (Black	02	EA			
09	Focusrite Scarlett 4i4 4th Gen USB Audio	02	EA			
10	DJI Mic 3 Bundle (2 TX + 1 RX + Charging Case), Wireless Microphone for iPhone/Android/Camera, 32-bit Float Internal Recording, Dual Band Anti-Interference, 28h Use, Available for Lightning Device	01	EA			
11	Godox softbox 95cm 37" Octagon Honeycomb Grid Strip Softbox Strip Box with Bowens Mount	04	EA			
12	Godox SZ150R RGB COB Video Light 150W	04	EA			



13	Noise Reducer Subscription 2 Years	04	EA			
14	Claude Team Subscription 2 Years	04	EA			
15	Canva for Teams Subscription 2 Years	03	EA			
16	Extending Adobe subscription for 1 Year	01	EA			
17	Apple 2026 MacBook Pro Laptop with Apple M5 Pro chip with 18-core CPU and 20-core GPU: Built for AI, 14-inch Liquid Retina XDR Display, 24GB Unified Memory, 1TB SSD, Wi-Fi 7; Space Black	01	EA			
18	Apple 2024 iMac All-in-One Desktop Computer with M4 chip with 10-core CPU, 10-core GPU: Built for Apple Intelligence, 24GB Unified Memory, 512GB SSD Storage; Silver with AppleCare+ (3 Years)	01	EA			
19	Wood Storage Cabinets with Doors and Shelves	01	EA			
20	Godox TL30-K4 RGB Tube Light 4-Light Kit	01	EA			
21	Rode PodMic Cardioid Dynamic Broadcast Microphone with Rode NTH-100 Over-Ear Headphones	01	EA			
	Total					

Documents	• [Renewed Business License, VAT or Tax Registration]
Quotations	• If the items on this request are not in stock, please indicate on this form when the items would be available. • Indicate on the quotation if the prices provided are inclusive of tax.
Delivery Terms and Costs	• Please indicate the delivery terms to be used and any associated costs.
Delivery location	• Khartoum State Plan International Office -Elamarat 27th street
Payment Terms	• Please indicate if payment will have to be made upon delivery/ on Credit/ in Advance/ other

Evaluation of Quotes

Plan International, at its sole discretion, will select the successful Bidder.

Plan international shall be free to:

- Accept the whole, or part only, of any submission
- Accept none of the proposals
- Republish this Request for Quotations

Plan International reserves the right to keep confidential the circumstances that have been considered for the selection of the.

Women-owned businesses and companies actively engaged or advancing gender equality and women empowerment in the workplace are especially encouraged to apply.



Value for money is very important to Plan International, as every additional £ saved is money that we can use on our humanitarian and development work throughout the world.

Plan International may award multiple contracts and all contracts will be non-exclusive.

Payment Terms

Please note that, if successful, Plan International's standard terms of payment are 10 days after the end of the month of receipt of invoice, or after delivery of the order, if later.

Plan International's Principles

The supplier must ensure compliance to Plan International's Non-Staff Code of Conduct.

Clarifications

Invited companies must ensure that their offer is complete and meets Plan International's requirements. Failure to comply may lead to the offer being rejected. Please therefore ensure that you read this document carefully and answer fully all questions asked.

If you have any queries in relation to your submission, or to any requirements of this tender, please contact us on the address provided on the first page of this RFQ document.

Thank you for your quotation.

Plan International Representative

Name Ahmed Ibrahim
Title Head of SC
Signature 
Date 22/10/2026

Supplier Representative

Name _____
Title _____
Signature _____
Date _____

